



## INSTRUCTION SHEET FOR PIBOS

**STEP 1: Sign up for new registration for PIBOs( Screenshot 1) :**

**Screenshot 1 ( Signup for new registration of PIBOs)**

**CPCB**  
**Producer, Importer and Brand Owner Registration**

Starred (\*) fields are mandatory

**Applicant type**  
Please select one of the following \*

**Company Details**  
Name \*  
  
Registered Address \*  
  
State/UT \*  
  
District \*  
  
Pin code \*  
  
PAN \*  
**Note:** PAN Number should be in "AAAAA9999A" format  
CIN \*

**Authorized person**  
Name \*  
  
Designation \*  
  
Mobile No. \*  
  
PAN \*  
**Note:** PAN Number should be in "AAAAA9999A" format  
Aadhaar No. \*

**Login Details**  
Email Id of Authorized Person \*  
  
Password \*  
  
**Password should have minimum 8 digits in length. It and must contain atleast one capital letter, one small letter, one number and one special character.**  
Confirm Password \*  
  
**Note:**  
1. Brandowners in Micro & Small Category exempted from EPR Registration  
2. Online platform/marketplaces and supermarkets/retail chain included

[Register](#)  
[Already Registered? \(Login Now\)](#)

A form opens up and partial information has to be filled by the Applicant regarding

**a) Applicant type**

- a. Option for registration of Brand-Owner/ Producer/Importer/  
Plastic Waste Processor **to be selected**

**b) Company Details: Following information to be provided**

- a. Company Name
- b. Registered Address of the company
- c. Postal Address of the company
- d. Company Pan Card Number

**c). Authorized person: Following information to be provided**

- a. Name & Designation of Authorized Person
- b. Mobile Number of Authorized Person

**d). Login Details : Following to be provided**

- a. Email Id of Authorized Person
- b. Create password and click on 'Register'

**Step 2: Login the Portal ( Screenshot 2)**

Screenshot 2: Login the Portal



After registration, user can enter e-mail address and password and click on 'submit' to login, an OTP will be sent to the registered mobile number and E-mail ID entered. Enter the OTP. The application form will get reflected.

**Step 3: Filling up of Part A, B & C of the Application**

**(a) BRAND OWNER PART A: General Information ( Screenshot 3)**

**Documents Required**

- i. PDF copy of Company's PAN, CIN & GST (Max file size is 5 MB)
- ii. PDF copy of Authorized person PAN & Aadhar (Max file size is 5 MB)
- iii. PDF copy of Registration in case of renewal. (Max file size is 5 MB)
- iv. Details ( type & quantity ) of products produced/marketed (Max file size is 5 MB)
- v. Registration Certificate of District Industries Centre of the State Government or Union territory, if applicable. (Max file size is 5 MB)

## Screenshot 3: BRAND OWNER PART A: General Information

EPR PORTAL FOR PLASTIC
test1 (testbrand@gmail.com)

Brand Owner
Instruction Sheet / FAQs

Brand Owner New Form

Change Password

Logout

**Brand Owner Form**

**IMPORTANT INSTRUCTION** \*Applicant may keep all the information ready prior to filling up the form, for convenience\*

Note: The partwise information to be entered in Brand Owner Registration form.

Part A: General Information  
 Part B: Pertaining to Liquid Effluent and Gaseous Emissions  
 Part C: Pertaining to Waste  
 Part D: Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM)

**Part A: General Information**

Starred (\*) fields are mandatory

**1 a) Company Details**

Name of the organization \*

Registered Address \*

Postal Address \*

PAN \*   sample.pdf

CIN \*   sample.pdf

GST \*   sample.pdf

**1 b) Authorized person details**

Name \*

Designation \*

Mobile No. \*

Email \*

PAN \*   sample.pdf

Aadhaar \*   sample.pdf

**1 c) Select States/UTs in which the Brand Owner is operating \***

Andaman And Nicobar Islands

Andhra Pradesh

Arunachal Pradesh

Assam

Bihar

Chandigarh

Chhattisgarh

Dadra And Nagar Haveli And Daman And Diu

Delhi

Goa

Gujarat

Harvana

**2) Please indicate if the application is for Renewal of Registration \***

**2 a) Registration Number \***

**2 b) Date of Issue \***

**2 c) Validity of registration certificate \***

**2 d) Upload the registration certificate \***  sample.pdf  
(Max file size of PDF is 5 MB)

**3 a) Does the Brand Owner have a production facility? \***

**3 b) Is the production facility registered with the District Industries Centre of the State Government or Union territory? \***

**3 c) If Yes Upload Copy of Registration \***  sample.pdf  
(Max file size of PDF is 5 MB)

**4 a) Total capital invested in the project (Rs in Crores) \***

**4 b) Year of commencement of Operations \***

**5 a) Details ( type & quantity ) of products produced/marketed \***  sample.pdf  
(Max file size of PDF is 5 MB)

**5 b) Total Quantity of plastic consumed (TPA) \***

Year	Plastic consumed (TPA)
2019-20	<input type="text" value="100"/>
2020-21	<input type="text" value="100"/>

**5 d) Status of compliance with PWM rules- w.r.t Thickness of Plastic Sheets (50 microns) & Carry bags (75 micron w.e.f 30.9.21 & 120 Micron w.e.f from 31.12.2022) \***

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**ii. Part B&C: Pertaining to Liquid Effluent & Gaseous Emissions ( Screenshot 4)**

**Screenshot 4: Part B & C ( Brandowner)**

**Part B: Pertaining to Liquid Effluent & Gaseous Emissions from production facility (if any)**

**6 a) Details of Consents (Air and Water Act)**

State	Validity of Consent (Water Act)	Validity of Consent (Air Act)	Add/Delete New Row(if reqd.)
BIHAR	03-01-2022	31-03-2022	
Select	dd-mm-yyyy	dd-mm-yyyy	

**Note:** Please select Validity of Consent for atleast one from Water Act and Air Act for selected state.

**6 b) Please attach Combine copy of Consent ( Air & Water Act) \***  
(Max file size of PDF is 15 MB)

Choose File No file chosen View Uploaded File

**Part C: Pertaining to Waste**

**7 a) State-wise, Category-wise Quantity of (Pre + Post-consumer) PW generated (TPA) \* 1**

S. NO.	STATE NAME	Year	Rigid Plastic (Cat-I) 1	Flexible Plastic (Cat-II) 1	MLP (Cat-III) 1	Compostable Plastic (Cat-IV) 1	Pre Consumer 1	Post Consumer 1
1	DELHI	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00
2	BIHAR	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00

**8 a) Details of plastic raw material procured from registered entity \* 1**

Entity Type	Name of Entity	State	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)	Add/Delete New Supplier(if reqd.)
Proc	KULODAY TECH	Delhi	SONA INDUSTRI	7980269390	PP	Cat-I	2019-2	100.00	
Sele	Select				Type of Pla	Select	Select		

**8 b) Details of plastic raw material procured from non-registered entity \* 1**

Entity Type	Name of Entity	State	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)	Add/Delete New Supplier(if reqd.)
Proc	test	BIHAR	test	8888888888	PET	Cat-I	2019-2	100.00	
Sele		Select			Type of Pl.	Select	Select		

Save Previous Save and next

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**Documents Required( Part B & C)**

1. Copy of Combined of Consent ( Air& Water Act)(if applicable)

**iv. Part D: Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM) ( Screenshot 5)**

**Categorywise EPR Target Auto generated. Documents required (Part D)**

1. PDF copy of Covering letter (Max file size is 5 MB)
2. Scanned copy of signature (Only png / jpeg/jpg/ gif is allowed having Max file size of 150 KB)
3. Any other Information in PDF (Max file size is 5 MB)

Applicant first may fill the Part-A, Part-B & Part-C (Form-I) of the application form and click on 'save' to save the data.

- In case applicant logs out of the session before confirming the submitted details, applicant may log back in.
- After filling up Part A to D applicant may click on 'Save & Next' at the bottom right.
- Once the applicant has clicked on 'Final Form Submit', data filled in Part-A to part-D cannot be edited by the applicant.

## Screenshot 5 : Part D ( Brandowner)

EPR PORTAL FOR PLASTIC test1 (testbrand@gmail.com)

Brand Owner Form Starred (\*) fields are mandatory [Instruction Sheet](#) / [FAQs](#)

Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM) for 2021-22

9) EPR Targets ⓘ

Rigid Plastic (Cat-I)	Flexible Plastic (Cat-II)	MLP (Cat-III)	Compostable Plastic (Cat-IV)
5.00	5.00	5.00	5.00

Total EPR target: 20 TPA

10) Please attach Covering Letter(Only PDF) \* ⓘ  
(Max file size of PDF is 5 MB)  sample.pdf

11) Please upload signature(Only png / jpeg, jpg, gif) \* ⓘ  
(Max file size of signature is 150 KB)  sample.pdf

12) Any other Information (Only PDF) ⓘ  
(Max file size of PDF is 5 MB)  sample.pdf

I agree to the following points that:

- 1.) I have carefully read and understood the instructions for filling the application as per the Standard Operating Procedure (SOP) for Granting Registration to Producers, Brandowners & Importers(PIBOs) as per PWM Rules framed by CPCB.
- 2.) I further undertake that all information provided in this application is correct to the best of my knowledge and undertake that in case any false information is found to be submitted than penal action including cancellation of Registration issued by CPCB may be initiated against my organization.
- 3.) If any of the submitted documents is found to be irrelevant or fake, the application would be rejected and the application fee would be forfeited.

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### (b) PRODUCER:

#### i. PART A: General Information ( Screenshot 6)

##### Documents Required (Part A)

1. Flow diagram of manufacturing process showing input and output in terms of products and waste generated including for captive power generation and water. (Max file size is 5 MB)
2. Remaining documents same as Brandowner

#### ii. Part B & C: Pertaining to Liquid Effluent & Gaseous Emissions from production facility ( Screenshots 7)

Document required: Same as Brandowner

#### iii. Part D: EPR Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM) ( Screenshot 8)

Documents required: Same as Brandowner

# Screenshot 6 : Part A: Producer

EPR PORTAL FOR PLASTIC

Producer (protest@gmail.com)

View Application

Instruction Sheet / FAQs

Part A: General Information | Part B & C: Pertaining to Liquid Effluent and Gaseous Emissions | Part D: EPR Action Plan

### Part A: General Information

**1 a) Company Details**

Name of the organization	Producer
Registered Address	test, BIHAR, test, 112233
Postal Address	test
PAN	ABCDE4567S <a href="#">View Uploaded File</a>
CIN	Test <a href="#">View Uploaded File</a>
GST	test/123 <a href="#">View Uploaded File</a>

**1 b) Authorized person**

Name	Producer test
Designation	Test
Mobile No.	
Email	protest@gmail.com
PAN	XYZAB9876C <a href="#">View Uploaded File</a>
Aadhaar	112233445563 <a href="#">View Uploaded File</a>

**1 c) Select States/UTs in which the Producer is operating**

DELHI

**1 e) Total production capacity (TPA) \***

100.00

**2) Please indicate if the application is for Renewal of Registration**

No

**3 a) Does the Producer have a production facility?**

Yes

**3 b) Is the production facility registered with the District Industries Centre of the State Government or Union territory?**

Yes

**3 c) If Yes Please upload copy**

[View Uploaded File](#)

**4 a) Total capital invested in the project. (Rs in Crores)**

100.00

**4 b) Year of commencement of Operations**

2016

**5 a) Details ( type & quantity ) of products produced/marketed**

[View Uploaded File](#)

**5 b) Total Quantity of plastic consumed (TPA)**

Year	Plastic consumed (TPA)
2019-20	100.00
2020-21	100.00

**5 c) Process Flow diagram ( For producers only )**

[View Uploaded File](#)

**5 d) Status of compliance with PWM rules- w.r.t Thickness of Plastic Sheets (50 microns) & Carry bags (75 micron w.e.f 30.9.21 & 120 Micron w.ef from 31.12.2022)**

Yes

I agree to the following points that:

- 1.) I have carefully read and understood the instructions for filling the application as per the Standard Operating Procedure (SOP) for Granting Registration to Producers, Brandowners & Importers(PIBOs) as per PWM Rules framed by CPCB.
- 2.) I further undertake that all information provided in this application is correct to the best of my knowledge and undertake that in case any false information is found to be submitted than penal action including cancellation of Registration issued by CPCB may be initiated against my organization.
- 3.) **If any of the submitted documents is found to be irrelevant or fake, the application would be rejected and the application fee would be forfeited.**

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## Screenshot 7: Part B&C Producer

EPR PORTAL FOR PLASTIC

Producer (protest@gmail.com)

Producer

Change Password

Logout

View Application

[Instruction Sheet](#) / [FAQs](#)

[Part A: General Information](#) | 
 [Part B & C: Pertaining to Liquid Effluent and Gaseous Emissions](#) | 
 [Part D: EPR Action Plan](#)

**Part B: Pertaining to Liquid Effluent & Gaseous Emissions from production facility (if any)**

**6 a) Details of Consents (Air and Water Act)**

State	Validity of Consent ( Water Act)	Validity of Consent ( Air Act)
GOA	01-01-2022	31-03-2022

**6 b) Please attach Combine copy of Consent ( Air & Water Act)** [View Uploaded File](#)

**Part C: Pertaining to Waste**

**7 a) State-wise, Category-wise Quantity of (Pre + Post-consumer) PW generated (TPA)**

S. NO.	STATE NAME	Year	Rigid Plastic (Cat-I)	Flexible Plastic (Cat-II)	MLP (Cat-III)	Compostable Plastic (Cat-IV)	Pre Consumer	Post Consumer
1	DELHI	2019-20	10.00	10.00	10.00	10.00	40.00	40.00
		2020-21	10.00	10.00	10.00	10.00	40.00	40.00

**8 a) Details of plastic raw material procured from registered entity**

Entity Type	Name of Entity	State	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)
Importer	Yogesh	Delhi	CPCB	7980269390	HDPE	Cat-II	2019-20	100.00

**8 b) Details of Raw Plastic Material Procured**

Entity Type	Name of Entity	State	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)
Importer	test	GUJARAT	test	11111333	EPS	Cat-III	2019-20	10.00

**8 c) Details of Plastic Raw material sold to Registered Brandowners**

Year	Name	Address	State	Mobile Number	Category of Plastic	Plastic Quantity (TPA)
2019-20	Producer	3rd Floor, Hemendra CHS, Gokhale Road, Naupada, Thane - 400602	Delhi	7980269390	Cat-I	100.00

## Screenshot 8: Part D ( Producer)

EPR PORTAL FOR PLASTIC Producer (protest@gmail.com)

Producer < Change Password Logout

[Instruction Sheet](#) / [FAQs](#)

View Application

Part A: General Information | Part B & C: Pertaining to Liquid Effluent and Gaseous Emissions | Part D: EPR Action Plan

Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM) for 2021-22

9) EPR Targets

Rigid Plastic (Cat-I)	Flexible Plastic (Cat-II)	MLP (Cat-III)	Compostable Plastic (Cat-IV)
-10.00	2.50	2.50	2.50

Total EPR target: -3 TPA

10) Please attach Covering Letter(Only PDF) [View Uploaded File](#)

11) Please upload signature(Only png / jpeg, jpg, gif) [View Uploaded File](#)

12) Any other Information (Only PDF) [View Uploaded File](#)

I agree to the following points that:

- 1.) I have carefully read and understood the instructions for filling the application as per the Standard Operating Procedure (SOP) for Granting Registration to Producers, Brandowners & Importers(PIBOs) as per PWM Rules framed by CPCB.
- 2.) I further undertake that all information provided in this application is correct to the best of my knowledge and undertake that in case any false information is found to be submitted than penal action including cancellation of Registration issued by CPCB may be initiated against my organization.
- 3.) If any of the submitted documents is found to be irrelevant or fake, the application would be rejected and the application fee would be forfeited.

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**(c) IMPORTER:**

**(i) PART A (General Information) & PART (C) Pertaining to waste (Screenshot 9)**

**Screenshot 9: PART A & PART (C) (Importer)**

EPR PORTAL FOR PLASTIC importer (testimpoter@gmail.com)

Importer Instruction Sheet / FAQs

Change Password

Logout

View Application

Part A: General Information | Part B & C: Pertaining to Liquid Effluent and Gaseous Emissions | Part D: EPR Action Plan

**Part A: General Information**

**1 a) Company Details**

Name of the organization: importer

Registered Address: test, DELHI, test, 112233

Postal Address: test

PAN: ASDFG2345D [View Uploaded File](#)

CIN: TEST [View Uploaded File](#)

GST: test [View Uploaded File](#)

IEC: [View Uploaded File](#)

**1 b) Authorized person**

Name: TEST IMPORTER

Designation: Test

Mobile No. [REDACTED]

Email: testimpoter@gmail.com

PAN: IMPOR1234T [View Uploaded File](#)

Aadhaar: 115533442230 [View Uploaded File](#)

**1 c) Select States/UTs in which the Importer is operating**

DELHI  CHHATTISGARH  BIHAR

**2) Please indicate if the application is for Renewal of Registration**

Yes

**2 a) Registration Number**

Test/123

**2 b) Date of Issue**

01-01-2022

**2 c) Validity of registration certificate**

2022-03-30

**2 d) Upload the registration certificate**

[View Uploaded File](#)

**3 a) Does the Importer have a production facility?**

Not

**3 b) Is the production facility registered with the District Industries Centre of the State Government or Union territory?**

No

**4 a) Total capital invested in the project. (Rs in Crores)**

100.00

**4 b) Year of commencement of Operations**

2017

**5 a) Details ( type & quantity ) of products produced/marketed**

[View Uploaded File](#)

**5 b) Total Quantity of plastic consumed ( TPA )**

Year	Plastic consumed ( TPA )
2019-20	100.00
2020-21	100.00

**5 d) Status of compliance with PWM rules- w.r.t Thickness of Plastic Sheets (50 microns) & Carry bags (75 micron w.e.f 30.9.21 & 120 Micron w.ef from 31.12.2022)**

Yes

**Part C: Pertaining to Waste**

**7 a) State-wise, Category-wise Quantity of (Pre + Post-consumer) PW generated ( TPA )**

S. NO.	STATE NAME	Year	Rigid Plastic (Cat-I)	Flexible Plastic (Cat-II)	MLP (Cat-III)	Compostable Plastic (Cat-IV)	Pre Consumer	Post Consumer
1	DELHI	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00
2	CHHATTISGARH	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00
3	BIHAR	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00

**8 a) Details of plastic raw material procured from registered entity**

Entity Type	Name of Entity	State	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity ( TPA )
No data found								

**8 b) Details of Raw Plastic Material Procured**

Entity Type	Name of Entity	Country	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity ( TPA )
Others	test	test	test	0000000000	LLDPE	Cat-I	2019-20	100.00

**8 c) Details of Plastic Raw material sold to Registered Brandowners**

Year	Name	Address	State	Mobile Number	Category of Plastic	Plastic Quantity ( TPA )
2019-20	importer	8/3, Asaf Ali Road, New Delhi - 110 002	Delhi	7980269390	Cat-I	10.00

## Documents Required (Part A)

1. IEC certificate- Remaining documents same as Brandowner

## Part C: Pertaining to Waste ( Part B : Not applicable)

Documents Required ( Part C): No documents required

## Part D: State-wise Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM)

Documents required ( Part D ) : Same as brandowner

### Screenshot 10: Part D : Importer

EPR PORTAL FOR PLASTIC
importer (testimpoter@gmail.com)

Importer
Change Password
Logout

View Application
Instruction Sheet
FAQs

Part A: General Information
Part B & C: Pertaining to Liquid Effluent and Gaseous Emissions
Part D: EPR Action Plan

Part C: Pertaining to Waste

**7 a) State-wise, Category-wise Quantity of (Pre + Post-consumer) PW generated (TPA)**

S. NO.	STATE NAME	Year	Rigid Plastic (Cat-I)	Flexible Plastic (Cat-II)	MLP (Cat-III)	Compostable Plastic (Cat-IV)	Pre Consumer	Post Consumer
1	DELHI	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00
2	CHHATTISGARH	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00
3	BIHAR	2019-20	10.00	10.00	10.00	10.00	10.00	10.00
		2020-21	10.00	10.00	10.00	10.00	10.00	10.00

**8 a) Details of plastic raw material procured from registered entity**

Entity Type	Name of Entity	State	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)
No data found								

**8 b) Details of Raw Plastic Material Procured**

Entity Type	Name of Entity	Country	Address	Mobile Number	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)
Others	test	test	test	0000000000	LLDPE	Cat-I	2019-20	100.00

**8 c) Details of Plastic Raw material sold to Registered Brandowners**

Year	Name	Address	State	Mobile Number	Category of Plastic	Plastic Quantity (TPA)
2019-20	importer	8/3, Asaf Ali Road, New Delhi - 110 002	Delhi	7980269390	Cat-I	10.00

Action plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste Management (PWM) for 2021-22

**9) EPR Targets**

Rigid Plastic (Cat-I)	Flexible Plastic (Cat-II)	MLP (Cat-III)	Compostable Plastic (Cat-IV)
6.25	7.50	7.50	7.50

Total EPR target: 29 TPA

**10) Please attach Covering Letter(Only PDF)** [View Uploaded File](#)

**11) Please upload signature(Only png / jpeg, jpg, gif)** [View Uploaded File](#)

**12) Any other Information (Only PDF)** [View Uploaded File](#)

I agree to the following points that:

- 1.) I have carefully read and understood the instructions for filling the application as per the Standard Operating Procedure (SOP) for Granting Registration to Producers, Brandowners & Importers(PIBOs) as per PWM Rules framed by CPCB.
- 2.) I further undertake that all information provided in this application is correct to the best of my knowledge and undertake that in case any false information is found to be submitted than penal action including cancellation of Registration issued by CPCB may be initiated against my organization.
- 3.) If any of the submitted documents is found to be irrelevant or fake, the application would be rejected and the application fee would be forfeited.

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## Step 4: Making payment for application fees

Applicant can now pay the registration fee by clicking on 'initiate payment'; based on the Plastic waste generation of the unit and submit the application to CPCB for review.

**Step 5: Application status updates**

- Application status can be viewed on the Applicant DASHBOARD.
- Applicant is advised to check the portal on regular intervals for updates regarding application form.

## INSTRUCTION SHEET TO ACCESS PLASTIC WASTE PROCESSORS

### STEP 1& 2: Sign up & Login (Same as PIBO )

### STEP 2: Filling up of the Application form ( Screenshot 11)

After log-in, PWP may fill the application form with following details:

#### (a) Company details ( Screenshot 11)

##### Screenshot 11: Company details

**EPR PORTAL FOR PLASTIC** \* Marks are Mandatory

### 1. Company Details

i. Name	<input type="text" value="PWP Test"/>
ii. Registered Address	<input type="text" value="test"/>
iii. State/UT	<input type="text" value="DELHI"/>
iv. District	<input type="text" value="test"/>
v. Pin Code	<input type="text" value="112244"/>
vi. GST No.	<input type="text" value="test/123"/>
vii. PAN Number	<input type="text" value="TESTD1234T"/>
viii. CIN	<input type="text" value="TEST"/>
ix. Postal Address	<input type="text" value="test"/>
xi. Plot area of the Facility (sqm) *	<input type="text" value="200"/>
xii. No. of workers (including contract labour) *	<input type="text" value="20"/>

Upload pdf of Scan GST No. \*  
PDF file upto size 2 MB  sample.pdf

Upload pdf of Scan PAN Number \*  
PDF file upto size 2 MB  sample.pdf

Upload pdf of Scan PAN Number \*  
PDF file upto size 2 MB  sample.pdf

#### Documents required

- PDF copy of GST
- PDF copy of PAN
- PDF copy of CIN

( b) **GPS Location** : Add GPS location of your facility: By precisely selecting it on Map or by adding Latitude & Longitude ( Screenshot 12)

##### Screenshot: 12: GPS Location of unit

**GPS Location of the unit**

\*Note: Please click on the location of your unit.

Map Satellite

Latitude \*

Longitude \*

#### (c) Authorized person Details ( Screenshots 13)

Documents to be submitted:

- Pdf copy of Aadhar card
- Pdf copy of Pan card

### Screenshots 13: Authorized Person details

3. Authorized person			
i. Name	<input type="text" value="PWP Test"/>		
ii. Designation	<input type="text" value="Test"/>		
iii. Mobile No.	<input type="text" value="8858701717"/>		
iv. PAN No.	<input type="text" value="TESTS1234E"/>	Upload pdf of Scan * PDF file upto size 2 MB	<input type="button" value="Choose File"/> No file chosen
v. Aadhaar No.	<input type="text" value="112255443349"/>	Upload pdf of Scan * PDF file upto size 2 MB	<input type="button" value="Choose File"/> No file chosen
vi. Email Id	<input type="text" value="pwptest@gmail.com"/>		

### (c) Date of Commencement , Existing/ Fresh Registration, Renewal of Registration, Type of facility, Process Flow Diagram ( Screenshot 14)

#### Documents to be submitted:

- i. Copy of existing Registration ( as applicable)
- ii. Process flow diagram

### Screenshot 14: Date of Commencement , Existing/ Fresh Registration, Renewal of Registration , Type of facility, Process Flow Diagram,

The screenshot shows a web browser window with the URL 125.19.52.219/pwp-test/pwp/applicationNew. The page title is 'EPR PORTAL FOR PLASTIC'. The left sidebar contains navigation options: Dashboard, Profile, Change Password, Application (expanded), New Application, and Log Out. The main content area includes the following sections:

- 4. Date of Commencement \* :
- 5. Registration Under Plastic Waste Management Rules : Have you already registered under PWM Rules 2016 \* :
- 6. Renewal of Registration : Renewal of Registration \* :
- 7. Type of facility : Type of facility \* : . Below it, 'Manufacturing Process' is listed with an information icon.
- 8. Process flow diagram : Upload process flow diagram \* :  No file chosen. Below it, 'PDF file upto size 2 MB' is noted.

### (d) Consents & Authorization ( Screenshot 15)

#### Documents to be submitted

- i. Valid consents & Authorization

### Screenshot 15: Consents & Authorization

9. Consent/Authorization	
a. Consent under Air/Water Act	
Whether Consent Obtained *	<input type="text" value="Yes"/>
i. Validity of Air Consent*	<input type="text" value="dd-mm-yyyy"/>
ii. Validity of Water Consent*	<input type="text" value="dd-mm-yyyy"/>
iii. Consent under Upload File* PDF file upto size 2 MB	<input type="button" value="Choose File"/> No file chosen
b. Authorization Under Hazardous Waste Act	
Whether Authorization Obtained *	<input type="text" value="Yes"/>
i. Validity of Hazardous Waste Act*	<input type="text" value="dd-mm-yyyy"/>
ii. Upload File* PDF file upto size 2 MB	<input type="button" value="Choose File"/> No file chosen

### (e) Picture / Video of the facility ( Screenshot 16)

Document to be submitted

- i. Geotagged pictures of raw material storage area, production area and product dispatch area
- ii. Videolink of plant

#### Screenshot 16: Plant Pictures/ Video

**10. Upload pictures of the facility (with geo tagging) ?**

i. Raw material storage area Choose File No file chosen  
Image file upto size 2 MB

ii. Production process Choose File No file chosen  
Image file upto size 2 MB

iii. Products dispatch area Choose File No file chosen  
Image file upto size 2 MB

iv. Please enter video link of the plant ?  
Note: <https://www.example.com/>

### (e) Plant Machinery details ( Screenshot 17)

Document to be submitted

- i. Geotagged pictures of plant machinery

#### Screenshots 17: Plant Machinery details

**11. Plant machinery details ?**

Picture file upto size 1 MB

Name of machine *	Power Rating (kWh)*	Operating Hours (h)*	Processing Capacity (TPA)*	Upload Picture of machine *	Add/Remove
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File No file chosen	Add

### (f) Plastic waste processing capacity & Power load ( Screenshot 18 )

Documents to be submitted

- (i) Electricity bill

#### Screenshot 18: Plastic waste processing capacity & Power load

The screenshot shows a web browser window with the URL 125.19.52.219/pwp-test/pwp/applicationNew. The page displays the following sections:

- 12. Plastic Waste Processing Capacity**: Includes fields for PW Category (Select Option), Process Code (Select Option), Processing Capacity (TPA) (input field), Type of Recycled Plastic (Product) (Select Option), and Production Capacity (TPA) (input field). An Add/Remove button is present.
- 13. Power Load of the Plant**: Includes a field for Sanctioned power load of plant (kWh) and an Upload electricity bill (PDF file upto size 2 MB) with a Choose File button.
- 14. Waste Management**: Includes a sub-section for waste generation in processing plastic-waste with fields for Type of waste, Quantity (TPA), and Mode of Treatment/disposal. An Add/Remove button is present.

The left sidebar contains navigation options: Dashboard, Profile, Change Password, Application (with a dropdown arrow), New Application, and Log Out.

## (g) Waste management & others

### Screen shot 9: Waste management & Others

The screenshot displays the 'EPR PORTAL FOR PLASTIC' application form. The interface includes a left-hand navigation menu with options like Dashboard, Profile, Change Password, Application, New Application, and Log Out. The main content area is divided into several sections:

- 14. Waste Management**
  - i. Waste generation in processing plastic-waste: Includes fields for 'Type of waste', 'Quantity (TPA)', and 'Mode of Treatment/disposal', with an 'Add/Remove' button.
  - ii. Waste Collection and transportation: Includes a 'Choose File' button and a note 'No file chosen'.
- 15. Provide details of the disposal facility, whether the facility is authorized by SPCB or PCC**
  - i. Authorised: A dropdown menu with '-- Select Option --'.
  - ii. Name of Disposal Facility: A text input field.
  - iii. Please attach analysis report of characterization of waste generated (including leachate test if applicable): Includes a 'Choose File' button and a note 'No file chosen'.
  - iv. Occupational safety and health aspects: Includes a 'Choose File' button and a note 'No file chosen'.
- 16. Pollution Control Measures**
  - i. Whether the unit has adequate pollution control systems or equipment to meet the standards of emission or effluents: A dropdown menu with '-- Select Option --'.
  - ii. Upload File: Includes a 'Choose File' button and a note 'No file chosen'.
  - iii. Whether unit is in compliance with conditions laid down in the said rules: A dropdown menu with '-- Select Option --'.
  - iv. Whether conditions exist or are likely to exist of the material being handled or processed posing adverse immediate or delayed impacts on the environment: A dropdown menu with '-- Select Option --'.
- 17. Disaster management plan**
  - i. Onsite: Includes a 'Choose File' button and a note 'No file chosen'.
  - ii. Offsite: Includes a 'Choose File' button and a note 'No file chosen'.
  - iii. Any other relevant information including fire or accident mitigative measures: Includes a 'Choose File' button and a note 'No file chosen'.
- 18. Signatures\***: Includes a 'Choose File' button and a note 'No file chosen'.
- 19. List of enclosures as per rule**: Includes a 'Choose File' button and a note 'No file chosen'.

At the bottom, there is a checkbox for 'I agree to the following points that:' followed by three numbered points. Point 3 is highlighted in red: '3.) If any of the submitted documents is found to be irrelevant/missing or fake, the application would be rejected and the application fee would be forfeited.'

### Documents to be submitted

- i. Soft copy of Analysis report of characterization of waste generated
- ii. Soft copy of documents giving Occupational safety and health aspects
- iii. Soft copy of document giving details of pollution control measures
- iv. Soft copy of onsite /offsite Disaster management plant
- v. Other documents : Same as PIBO

### Step 4 & 5 : Same as PIBO

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